



5837 Commerce St. Jacksonville, Florida 32211  
Ph: (904) 448-2679 Fax: (904) 743-3292  
service@cwjax.com

**SERVICE AGREEMENT**

Customer: Site Ph: **(904)**  
Site Contact: Email:  
Equipment Brand: Model: S/N: Exclusions: **Paper, Staples**  
Amount to be billed in advance: + **tax per quarter.** Up to pages included.  
Overage: **cents/pg.** Start Date: ( ) End Date: **AUTORENEW** see item #5  
One free Network/Folder/Email/FaxTX scan included for every printed page. Additional scans: **0.005/pg.**

**Copier Works! or it's assigns (servicer) agrees to provide all necessary parts, service and supplies to maintain the above equipment in good working order, subject to the following terms:**

- 1) Service calls as reasonably requested shall be performed between the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday. With rare exception, service requests made before noon will result in service initiated on the same day. Requests made after noon will likely result in service performed before noon on the following business day. Service other than above will be chargeable. Service required due to changes in customer's network will be chargeable.
- 2) Servicer is not responsible for the unavailability of parts and/or supplies due to out-of-stock, backorders, embargoes etc. or other conditions beyond our control. Servicer may provide a loaner for use in an interim period. Customer must provide an acceptable power source, properly grounded with commercial grade surge protection. Damage from severe weather, lightening, power surges/failures, environmental conditions, accidents, mis-use, abuse or neglect is not covered.
- 3) Only properly trained personnel will operate the equipment, add or change supplies. Toner is provided at no charge when ordered in advance. Use of supplies not approved by the manufacturer will void our obligation to repair or provide parts adversely affected.
- 4) All materials provided remain the property of Copier Works! until paid in full. Equipment listed herein shall not be moved, transported, sold, transferred or otherwise removed without prior consent of Copier Works! and complete payment made.
- 5) **This agreement will automatically renew until canceled with 90 days written notice, and account paid in full through cancellation period. All unused supplies will be returned.**

Signature of officer, owner or other financially responsible party required below.

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Authorized Signature Title Date